



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ADMIN/F/ STATIONERY-GEN. ITEMS/2022/05/ 376

Date: 03-03-2022

NOTICE INVITING QUOTATION

This notice invites quotations affixed with non-refundable Court fee stamps of Rs. 8.25 for selection of vendors for supply of **cleaning items** enclosed at **Annexure - I** to the National Law University and Judicial Academy, Assam, for the financial year **2022-23** from 01-04-2022 to 31-03-2023. The same will be received at the office of the Registrar, NLUJAA during office hours up to **01:00 PM** on or before **March 24, 2022** and will be opened on the same day at **01:30 PM**. The Quotationer/Tenderer or their authorized agents may remain present at the time of opening of the quotations.

List of items is enclosed at Annexure - I (Cleaning Item)

Terms and Conditions:

1. The rates should be quoted as shown against the items/articles and should be inclusive of GST/taxes applicable at any point of time.
2. The sealed envelope should bear the following 'superscription' on the top:
"The Registrar, National Law University and Judicial Academy, Assam".
3. The Quotationer/Tenderer would have to deposit Earnest money of **Rs. 2,000/-** in the form of Demand Draft in favour of Registrar, National Law University and Judicial Academy, Assam. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as Security Deposit till completion of contract period.
4. The Quotationer/Tenderer to whom work would be allotted will have to execute a bond/undertaking as per University rules.
5. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
6. Any deviation of terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.
7. Each Firm must have GST registration, Trade License, Income Tax Clearance certificate, PAN Card. A copy of the same must be submitted along with the Quotation/Tender.
8. Bills must be submitted along with necessary work order and a copy of Challan etc. within seven days from the date of delivery of goods for payment, otherwise no payment shall be made.
9. The work may be allotted to one or many suppliers depending upon the urgency of the work, time factor, quality of works and past record of the firms in doing delivery works within due time.
10. In case there is no approved rate of any item, the supplier has to supply the same at reasonable price but not more than the Maximum Retail Price/market price, whichever is less.
11. In case lowest rate is quoted by one firm for same item and by other firm for other items then the firms will have to assure their willingness/submit consent letter to supply any or all of the materials as above, as per approved rates of the undersigned. If the lowest quoted rate is higher than the MRP/Market price, then payment will be made as per the MRP/Market Price.
12. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred working the University.
13. The Contract will be cancelled at anytime, if the quality of supplied materials is not as per standard or the order is not supplied on time, and the security deposit will be forfeited.
14. Past record of the firms/suppliers/contractors will be duly considered while awarding the work.
15. Selection criteria may include any other condition deemed to be just, fit and proper at that point of time.

Memo No: NLUJAA/ADMIN/F/ STATIONERY-GEN. ITEMS/2022/05/ 377-380

Copy to:

1. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
2. System Administrator, NLUJAA with a request to upload in the University website.
3. Notice Board
4. Office File

Registrar

Date: 03-03-2022

Registrar

LIST OF ITEMS					
Sl. No.	Description of items	Specification	Unit	Unit Price	Unit Price in Words
CLEANING MATERIALS					
1	Harpic (Blue)	500 ml	1 pc		
2	Harpic (Red)	500 ml	1 pc		
3	Lizol	1 ltr. Bottle	1 pc		
4	Dettol (antiseptic liquid)	1 ltr. Bottle	1 pc		
5	Savlon (antiseptic liquid)	1 ltr. Bottle	1 pc		
6	Surf Excel	1 kg pkt.	1 Kg		
7	Detergent Soap	150 grm.	1 pc		
8	White Phenyle (Cross)	5 ltr. Galon	1 Galon		
9	Black Phenyle (Cross)	5 ltr. Galon	1 Galon		
10	Chitranola	100 ml.	1 bottle		
11	Hand wash (Dettol/Lifebuoy)	5 ltr galloon	1 Galloon		
12	Hand wash (Dettol/Lifebuoy)	500 ml	1 pc		
13	Hand wash (Dettol/Lifebuoy)	200 ml	1 pc		
14	Colin washing liquid	500 ml	1 Pc		
15	Room freshener (Good Quality)	125gm/225ml	1 Pc		
16	Room freshener (Good Quality)	153gm/270ml	1 pc		
17	Naphthalene		1 Kg		
18	Godrej air pocket		1 Pkt		
19	Soft Broom		1 Pc		
20	Bamboo broom		1 Pc		
21	Wet Moper		1 Pc		
22	Dry Moper		1 pc		
23	Cleaning Cloth/Dusting Towel		1 Pc		
24	Towel	50 cm x 100cm	1 pc		
25	Wiper		1 Pc		
26	Dust pan		1 Pc		
27	Gamla (20 ltr. Nylon Standard)	Milton	1 Pc		
28	Bucket (16 ltr. Nylon Standard)	Milton	1 Pc		

LIST OF ITEMS

Sl. No.	Description of items	Specification	Unit	Unit Price	Unit Price in Words
CLEANING MATERIALS					
29	Thinner	1 ltr. Bottle	1 pc		
30	Toilet Brush	double sided	1 pc		
31	Dusting Brush		1 pc		
32	Basin Brush		1 pc		
33	Hand Brush (Plastic)		1 pc		
34	Mug (1 ltr.)	Nilkamal standard	1 Pc		
35	Soft Scrubber		1 Pc		
36	Steel Scrubber		1 Pc		
37	Tiles Cleaner (Acid)	1 ltr. Bottle	1 pc		
38	Bleaching Powder	25 kg bag	1 Bag		
39	Mosquito repellent Solution	Allout/ Goodnight	1 pc		
40	Mosquito repellent Solution with machine	Allout/ Goodnight	1 pc		
41	Johnson's baby oil	200 ml bottle	1 pc		
42	Black Hit Spray	400 ml.	1 pc		
43	Red Hit Spray	400 ml.	1 pc		
44	Termite Killer	500 ml	1 pc		
45	Tarpin Oil	1 ltr.	1 bottle		
46	Dettol/ Savlon Surface Disinfectant Spray	225 ml	1 No		
47	Vim Soap (Small)		1 No		
48	Sanitizer Gel -Clean BAC/ Lifebuoy	500ml	1 bottle		
49	Sanitizer Liquid -Handuser-C	200ml	1 bottle		
50	Sanitizer Liquid -Handuser-C	500ml	1 bottle		
51	Plastic Gamla	Medium Size	1 No		
52	Odonil		1 pkt		
53	Dettol/ Savlon Surface Disinfectant Spray	500 ml	1 No		
54	Dettol/ Savlon Surface Disinfectant Spray	230 ml	1 No		
55	Tissue Paper Roll		1 No		
56	Toilet Paper	Roll	1 roll		

LIST OF ITEMS

Sl. No.	Description of items	Specification	Unit	Unit Price	Unit Price in Words
CLEANING MATERIALS					
57	Vim Liquid	250 ml	1 No		
58	Bleaching Powder	500gm	1 pkt		
59	Napkin Paper		1 pkt		
60	Sanitizer Gel -Clean BAC/ Lifebuoy	100 ml.	1 bottle		
61	Sanitizer Gel -Clean BAC/ Lifebuoy	200ml	1 bottle		
62	Sanitizer Liquid -Handuser-C	100ml	1 bottle		
63	Surgical Gloves		1 pair		
64	Gloves (Disposable)	100 pair	1 pkt.		
65	Head Gear (disposable)	100 nos.	1 pkt.		
66	Face Mask N95		1 pc		
67	Face Mask Cotton		1 pc		
68	Face Mask (Disposable)	100 pcs.	1 pkt.		
69	Face Shield		1 pc.		
70	PPE Kit		1 no.		
71	Thermal Scanner		1 No		
72	Foot press Sanitizer Dispenser - Pigeon		1 No		
73	Sanitizer Dispenser (Auto)		1 no.		
74	Oximeter	Good quality	1 no.		
75	Potash (powder)		1 pkt.		
76	Lime		1 kg		
77	Red Oxide		1 kg		
78	Paint (white)		1 ltr.		
79	PO Red colour		1 ltr.		
80	Donvin (Leather Cleaner)		1 ltr.		
81	Glyphosatwe 41% SL		1 ltr.		